



**NATIONAL DRUG SERVICE
ORGANIZATION**

GENERAL DOCUMENT

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BIDDING DOCUMENT

TENDER NO. NDSO/QC/2023/09/GF

**TENDER FOR PROVISION OF PHARMACEUTICAL QUALITY
CONTROL TESTING
FINANCED BY
GFTAM**

Mafeteng, 20th September, 2023

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NATIONAL DRUG SERVICE ORGANISATION

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DATE: 20TH SEPTEMBER, 2023

**TENDER FOR PROVISION OF PHARMACEUTICAL QUALITY CONTROL
TESTING**

TENDER NO. NDSO/QC/2023/09/GF

Dear Bidder:

**Invitation towards the Pharmaceutical Quality Control Testing for the
Pharmaceutical Products from the National Drug Service Organization.**

The National Drug Service Organization (NDSO) is a Trading Account for the Ministry of Health in Lesotho. It is mandated to procure, store and distribute Medicines, Medical Supplies and Laboratory Consumables for the Health Institutions in Lesotho. NDSO was legally established through a gazette Supplement No.4 to Gazette No.19 of the 2nd March 2007. The Government Hospitals use their allocated funds for drugs, dressings and other allocations to buy the supplies from NDSO. These funds are used by NDSO to Procure Medicines, Medical Supplies and other Health Sector Goods from eligible Suppliers using the tendering method of procurement.

In addition to this, The Ministry of Health has obtained funds from the Global Fund to Fight Tuberculosis, AIDS and Malaria (GFTAM) towards the cost of Strengthening, Prevention and Control of HIV/AIDS in Lesotho and **it intends to apply part of the proceeds for the Provision of Pharmaceutical Quality Control Testing for Antituberculosis Medicines and Antiretroviral Medicines.** The National Drug Service Organization will like to invite the Tenders from the WHO Pre-Qualified Laboratories towards the provision of the Pharmaceutical Quality Control test to the products indicated below. This is done in line with **Tender No. NDSO/QC/2023/09/GF.**

Please find attached the list of **Antituberculosis Medicines, MDR-TB Drugs and Antiretroviral Medicines** in the Schedule of Requirements that we require you to urgently quote for their Quality Control testing. Your quotation must have in mind the following;

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1.0 TESTS TO BE DONE.

You are strongly required to perform the tests as per the list below on the samples include;

- 1.1 Identity tests,
- 1.2 Disintegration,
- 1.3 Dissolution,
- 1.4 Related Substances and
- 1.6 Assay for the Active Pharmaceutical Ingredients.

Please note that in order to accommodate the budget, NDSO may, in consultation with the Supplier reduce the tests to be performed.

2.0 TESTING MONOGRAPH.

The tests to be performed have to be in line with the official Pharmacopeia for the products indicated in the schedule of requirements. The Supplier **MUST** clearly indicate the Pharmacopeia standard to be used for testing each product.

3.0 REFERENCE STANDARDS.

The Supplier must indicate in the quote the name and the cost of the reference standard (pure compound) to be used in the analysis of each product. The Supplier must also provide adequate and safe storage facilities for the reference materials to be inspected and tested.

4.0 TESTING REPORT.

The Supplier will generate and submit in writing the test report for each of the Pharmaceutical sample submitted by NDSO for Pharmaceutical Quality Control testing.

5.0 CONTRACT FOR THE PHARMACEUTICAL TESTING.

Contract and payment for the Pharmaceutical Quality Control Testing of the Pharmaceutical Sample.

- 5.1 NDSO and the Supplier will agree and enter into a **Contract** that will stipulate the terms and conditions for the Pharmaceutical Quality Control Testing of the sample(s) submitted by NDSO.
- 5.2 NDSO and the supplier will endeavour to have the contract agreed and signed before the Supplier commences with the Quality Control Testing of the samples.
- 5.3 The Supplier shall generate the invoice in accordance with the Contract indicated in 5.1 above. NDSO will submit the claim for payment of the Suppliers invoice to the Finance Department which will pay the Supplier within 30 (thirty) days after receipt of the invoice (clause 5.3, the test report (**clause 4.0**) and the contract (**clause 5.1**).
- 5.4 The invoice shall exclude the value Added Tax (VAT) or any Taxes.

6.0 CURRENCY OF BIDS

The currency to be used for quoting prices of the Services offered from outside the Purchaser's country is: United States Dollar, European Euro and South African Rand. The currency used by the supplier when making a bid will be a binding currency for the whole contract period.

The Bidders who are based and have their business operations in the Rand Monetary Area* are prohibited from submitting their bids using the Foreign Currencies (United States Dollar, European Euro, British Pounds or any other Foreign Currencies). Those Bidders that are based and have their businesses within the Rand Monetary Area* must submit their bids in either the South African Rand or Maloti.

****The Countries that are within the Rand Monetary Area are (a) Lesotho, (b) The Republic of South Africa, (c) Swaziland and (d) Namibia.***

7.0 SUBMISSION OF TENDERS.

The tenders must be submitted **on or before Thursday the 09th November, 2023 at 14:00 hours. Tenders must be delivered in a sealed envelope marking the procurement number,** to be received by NDSO on or before **09th November, 2023** at the following address:

The NDSO Procurement Committee
National Drug Service Organization
Main South One Road
Mafeteng
Lesotho
Southern Africa.

8.0 VALIDITY OF QUOTATIONS.

The bid validity period shall be ninety (90) days after the deadline for bid submission, accordingly, each bid shall be valid through 07th February, 2024.

Please also find attached a sample Bid Form and Quotation Form among these documents for you to complete.

9.0 LIST OF MANDATORY DOCUMENTS REQUIRED

Details of Document	Tender Panel Use Only	
	Provided with Tender	
	Yes	No
Signed Form of Bid		
Signed Price schedule		

10.0 QUESTIONS AND REQUEST FOR CLARIFICATIONS.

The questions and request for clarifications must be sent in writing to the following:

The NDSO Procurement Committee
 National Drug Service Organization
 Main South One Road
 Mafeteng
 Lesotho
 Southern Africa

Mrs Miki Ntšonyana and Mr Tebello Sehau

E-mail: tenders@ndso.org.ls

Telephone: +266 222 15 300/ Ext **315 /333**

Mr. Matebele Sefali

General Manager

National Drug Service Organization

11.0 SCHEDULE OF REQUIREMENTS

The list attached below indicates the names of Pharmaceutical samples that NDSO requires the services of the WHO-Prequalified Laboratory towards their Pharmaceutical Quality Control Testing. It also includes the Health Facilities in Lesotho where the samples were taken. The Supplier is requested to submit the quotation according to the products and the location (Health Facility) where the samples were taken.

PHARMACEUTICAL PRODUCTS

Names of the Samples	Dosage Form
Antiretroviral Medicines	
Abacavir 300mg	Tablets
Abacavir /lamivudine 600/300mg	Tablets
Abacavir /lamivudine120/60mg	Tablets
Atazanavir/Ritonavir 300/100mg	Tablets
Dolutegravir 10mg Dispersible Tablets	Tablets
Dolutegravir 50mg Tablets	Tablets
Lamivudine 150mg Tablets 60	Tablets
Lamivudine/Zidovudine 150/300mg	Tablets
Raltegravir 400mg	Tablets
Lopinavir/Ritonavir 250mg	Tablets
Niverapine 50mg/5ml 200ml	Suspension
Lamivudine 10mg/5ml 100ml	Suspension
Tenofovir/Lamivudine 3003/300mg	Tablets
TLD 300/300/50mg	Tablets
Antituberculosis Medicines, MDR-TB Drugs	
Rifapentine /Isoniazid 300/300mg	Tablets
Rifampicin/ Isoniazid 75/150mg	Tablets
Rifampicin/Isoniazid/Pyrazinamide/Ethambutol 150/75/275/400mg	Tablets
Rifampicin/Isoniazid/Pyrazinamide 150/75/275mg	Tablets
Rifampicin/Isoniazid/ Ethambutol 150/275/400mg	Tablets
Rifampicin/Isoniazid/ Ethambutol150/75/400mg	Tablets
Ethambutol 100mg	Tablets
Pyrazinamide 400mg	Tablets
Isoniazid 100mg	Tablets

1. Bid Form

[to be retyped on the letterhead paper of the Bidder]

Date: *[insert: **date of bid**]*

IFB No.: NDSO/QC/2023/09/GF

Tender Title: Pharmaceutical Quality
Control Testing

To: The Chairman,
NDSO Tender Panel
National Drug Service Organization
Main South One Road,
P.O. Box 1167,
Mafeteng 900,
Lesotho.

Dear Sir or Madam:

Having examined the Bidding Documents, including Addenda Nos. *[insert **numbers**]*, the receipt of which is hereby acknowledged, we, the undersigned, offer to supply and deliver the Services under the above-named Contract in full conformity with the said Bidding Documents for the sum of:

*[insert: **amount of currency in words**]*

*([insert: **amount of currency in figures**])*

(hereinafter called "the Total Bid Price") or such other sums as may be determined in accordance with the terms and conditions of the Contract. The above amounts are in accordance with the Price Schedules attached herewith and are made part of this bid.

We undertake, if our bid is accepted, to deliver the Services in accordance with the delivery schedule including response times specified in the Schedule of Requirements.

If our bid is accepted, we undertake to provide an advance payment security and a performance security in the form, in the amounts, and within the times specified in the Bidding Documents.

We agree to abide by this bid, for the Bid Validity Period specified in Clause 18.1 of the Instructions to Bidders and it shall remain binding upon us and may be accepted by you at any time before the expiration of that period.

Until the formal final Contract is prepared and executed between us, this bid, together with your written acceptance of the bid and your notification of award, shall constitute a binding Contract between us. We understand that you are not bound to accept the lowest or any bid you may receive.

We have included the manufacturer's name and country of origin of each product tendered on the price schedule.

Products available under the Contract will be solely from batches approved or eligible for approval for distribution in the country of manufacture.

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this bid, and to contract execution if we are awarded the Contract, are listed below:

Name and Address of Agent	Amount and Currency	Purpose of Commission or Gratuity
_____	_____	_____
_____	_____	_____
_____	_____	_____

(if none, state "none")

Dated this *[insert: **number**]* day of *[insert: **month**]*, *[insert: **year**]*.

Signed: _____

Date: _____

In the capacity of *[insert: **title or position**]*

Duly authorized to sign this bid for and on behalf of *[insert: **name of Bidder**]*

Tenofovir/Lamivudine 300/300mg Tablets	30								
TLD 300/300/50mg Tablets	30								
TLD 300/300/50mg Tablets	30								
TLD 300/300/50mg Tablets	30								
TLD 300/300/50mg Tablets	30								
Nevirapine 50mg/5ml 240ml Suspension	1								
Nevirapine 50mg/5ml 240ml Suspension	1								
Nevirapine 50mg/5ml 240ml Suspension	1								
Nevirapine 50mg/5ml 240ml Suspension	1								
Lamivudine 10mg/5ml Suspension	1								
Lamivudine 10mg/5ml Suspension	1								
Lamivudine 10mg/5ml Suspension	1								
Lamivudine 10mg/5ml Suspension	1								
Rifampicin/Isoniazid 300/300mg Tablets	As per Supplier demand								
Rifampicin/Isoniazid 300/300mg Tablets	As per Supplier demand								
Rifampicin/Isoniazid 300/300mg Tablets	As per Supplier demand								
Rifampicin/Isoniazid 300/300mg Tablets	As per Supplier demand								
Rifampicin/Isoniazid 75/50mg Tablets	As per Supplier demand								

Rifampicin/Isoniazid 75/50mg Tablets	As per Supplier demand								
Rifampicin/Isoniazid 75/50mg Tablets	As per Supplier demand								
Rifampicin/Isoniazid 75/50mg Tablets	As per Supplier demand								
Rifampicin/Isoniazid/Pyrazinamide/Ethambutol 150/75/400/275mg Tablets	As per Supplier demand								
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Rifampicin/Isoniazid/Ethambutol	As per								

150/75/400mg Tablets	Supplier demand								
Rifampicin/Isoniazid/Pyrazinamide 150/75/275mg Tablet	As per Supplier demand								
Rifampicin/Isoniazid/Pyrazinamide 150/75/275mg Tablet	As per Supplier demand								
Rifampicin/Isoniazid/Pyrazinamide 150/75/275mg Tablet	As per Supplier demand								
Rifampicin/Isoniazid/Pyrazinamide 150/75/275mg Tablet	As per Supplier demand								
Ethambutol 100mg Tablets	As per Supplier demand								
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Ethambutol 100mg Tablets	As per Supplier demand								
Pyrazinamide 400mg Tablets	As per Supplier demand								
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Pyrazinamide 400mg Tablets	As per Supplier demand								
Pyrazinamide 400mg Tablets	As per Supplier demand								
Isoniazid 100mg Tablets	As per Supplier demand								
Isoniazid 100mg Tablets	As per Supplier demand								
Isoniazid 100mg Tablets	As per Supplier demand								
Isoniazid 100mg Tablets	As per Supplier demand								